

Trustees' Annual Report

Financial Period: 1st September 2021 to 31st August 2022

Reference and Administrative Details

Charity Name: Brentwood St. Thomas of Canterbury C.E. Junior School Association

Registered Charity Number: 286107

Charity's Principal Address: St. Thomas of Canterbury Church of England Junior School, Sawyers Hall Lane, Brentwood, Essex, CM15 9BX

Objectives of the Charity

The objects of the Association are to:

Advance the education of the pupils of the school by providing and assisting in the provision of facilities for education at the school.

Develop effective relationships between the staff, parents and others associated with the school.

Engage in activities which support the school and advance the education of the pupils attending it.

Structure, Governance and Management

Type of Governing Document: Constitution dated 20th September 1982.

How the Charity is constituted: the Charity is constituted as an Association.

Membership: Members of the Association are the parents or carers of any pupil currently attending the school, together with the teaching staff and governors of the school. All members are eligible to vote.

Trustee Selection Method: the minimum number of committee members shall be 4 consisting of a Chair, a Secretary, a Treasurer and Headteacher ex-officio. All voting members of the Association are eligible for election to the committee.

All members of the committee are trustees of the charity and have control of the Association, its property and funds.

Committee members shall be elected at the AGM and shall hold office until the next AGM.

The following trustees served for the period of this report:

Cally Shanley – Chair

Tara Simpson – Vice Chair

Natasha Hayward – Treasurer

Ashley Polley – Secretary

Dean Moran – Head Teacher ex-officio

Achievements and Performance

In the year ending 31st August 2022, the Association raised £41368.99 from events and activities. The Association's total costs (not including donations to the school) were £29091.37, generating a total gain of £12277.62.

The main fundraisers of the year were the Summer fair, Mothers and Fathers day sale and the sale of Theatre and Adventure Island tickets.

The sales of second-hand uniform have increased to over £900 this year under the management of Ashley Polley.

This year the Association donated a total of £12205.41 to St. Thomas of Canterbury Junior School. Some things we donated for are £2942 for school homework diaries (two years), £6500 for I pads, £100 for board games and £1800 for prayer shed.

Financial Review

The opening bank account balance on the 1st September 2021 was £12371.80 and the closing bank account balance on the 31st August 2022 was £12740.77.

Total receipts (fundraising and other activities) totalled £41368.99.

Total payments (fundraising costs, donations to school and expenses) totalled £41296.78.

The Association does not have a policy on reserves but the Treasurer looks to maintain enough money in the bank account to fund all forthcoming expenses and any commitments to donations to the school. At no point in the year was the bank account overdrawn.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Chair

Name *Cally Shanley*

Signature 

Date *15/1/23*

Treasurer

Name *Natasha Maynard*

Signature 

Date *15/1/23*